



Job Title: Toy Maintenance Assistant

Purpose of the position: maintain the health and safety of the toys used in Youth Services by keeping them clean and free of defects

Location: Youth Services

Key Responsibilities:

- Wash a cart of toys that are pulled 24 hours before your scheduled service
- Wash and dry puzzles, blocks, toys
- Wash stuffed toys in your washing machine
- Make repairs or note items that need repair

Reports to: Youth Services Managers

Length of Appointment: One time or monthly

Time Commitment: 1-2 hours per month

Qualifications Required:

- Attention to detail
- Ability to make decisions and follow directions
- Knowledge of sewing and fabric repair a plus.

Support Provided: Training by Youth Services staff

Age Requirement: 18 year olds and up

Benefits: Work with friendly and supportive staff; meet new people; contribute to the community; check out new books, movies, & magazines

Other: requires volunteer to use own washing machine and detergent for washing stuffed toys