

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
SPECIAL MEETING
December 29, 2011**

A special meeting of the Board of Trustees was held on December 29, 2011, beginning at 9:04 a.m. All members of the Board were present except Josh Minkler. Jacob Speer, Executive Director and Cathy Hurst, Board Assistant, were also present. LeeAnn Biggs, President, presided.

Treasurer's Report

Transfers to Balance Appropriations in various Library Funds

*Upon **motion duly made** by Monty Korte, seconded by Sandy Sifferlen, and being unanimously adopted, the Board of Trustees resolved that the additional amounts set forth in Exhibits A, B, C and D attached hereto and made a part hereof, are appropriated and set apart from the fund designated within the Operating and Rainy Day Funds, subject to applicable law; Resolve further, that since certain existing appropriations now have unobligated balances that will not be needed for the purposes for which appropriated, the existing appropriations within these two Funds as outlined on Exhibit A, B, C and D shall be reduced by the respective amounts shown.*

December Claims

*Upon **motion duly made** by Monty Korte, seconded by Gayle Cox, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for December 2011, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.*

Library Director

The director said the 2012 budget approved by the Board includes a one- half-percent raise for staff and requested that the Board make a motion approving this increase beginning in January 2012. Staff will be eligible for up to an additional one and half percent increase based on merit. The merit increase was approved in the 2012 budget.

Pay Adjustment

*Upon **motion duly made** by Monty Korte, seconded by Jeff Rolland, and being unanimously adopted, the Board of Trustees authorized a pay increase of one-half-percent (0.5%) for all Library employees effective January 9, 2012.*

Adjournment

Upon motion duly made by Gayle Cox, seconded by Jeff Rolland and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 9:10 a.m.

Sandy Sifferlen, Secretary

December 2011 Library Board: LeeAnn Biggs, Jeff Rolland, Monty Korte, Josh Minkler, Gayle Cox and Sandy Sifferlen.