

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
January 27, 2010**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held January 27, 2011, and called to order at 7:32 p.m. All members of the Board of Trustees were present except Jeff Rolland. Jacob Speer, Executive Director; Assistant Directors Mary Rueff and Rick Deuschle and Cathy Hurst, Board Assistant were also present. LeeAnn Biggs, President, presided.

Secretary's Report

Minutes of December 16, 2010 and December 29, 2010 Special Meeting
And January 8, 2011 Board Retreat

Upon motion duly made by Sandy Sifferlen, seconded by Bea Edwards, and being unanimously approved, the minutes of the regular meeting held on December 16, 2010, the special meeting held on December 29, 2010 and the Board Retreat held on January 8, 2011 were adopted.

Treasurer's Report

January Claims

Upon motion duly made by Bea Edwards, seconded by Josh Minkler and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for January 2011, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

Bond Payments

The bond payments for the 2002 and 2004 bonds were made in the aggregate amount of \$268,500 on December 31, 2010 to the Bank of New York which has been designated by the Leasing Corporation as their Trustee Bank. The next payment will be due on June 30, 2011 in the same amount.

Revised 2011 Operating and Rainy Day Fund Budget

Upon motion duly made by Monty Korte, seconded by Sandy Sifferlen, and being unanimously approved, the Board of Trustees resolved that the 2011 Operating Budget as edited in Exhibit A and the revised 2011 Rainy Day Fund as presented in Exhibit B be approved for internal use with the change of restoring the January adjustment and merit based increases retroactive to January 1, 2011.

Bond Renewals

Bonds have been renewed and filed with the County Recorder's Office for the Library Board Treasurer, Bookkeeper and Assistant Bookkeeper.

President's Report

Meeting with Area Officials

The meeting with Area Officials was held at 7:30 a.m. at the Zionsville Town Hall on January 18, 2011 and was attended by Bea Edwards who reported that most of the discussion centered on the referendum results. The Library will offer to host the next meeting if no one else has volunteered.

Committee Appointments

The Board President presented the Board member appointments to the Standing Committees of the Library Board for 2011.

Board Contact Information

LeeAnn asked members to advise if any corrections or amendments are needed to this information.

Committee Reports

Policy Committee

Upon motion duly made by Sandy Sifferlen, seconded by Josh Minkler, and being unanimously approved, the Board of Trustees resolved to adopt the proposed revisions to the Collection Development, Video Surveillance, Lobby Display Cases, and Posting on Bulletin Boards and Grounds Policies.

Managers' Report

Statistics

Circulation totaled 493,337 items in 2010; this is a 9.8% increase over 2009. The number of registered library customers increased by 11% to 17,201. The program attendance differences between 2009 and 2010 are due to weather closings early in 2010 and the fact that the Teen Librarian was only able to schedule a summer reading visit to one of the middle schools and multiple visits were made in 2009.

Fourth Quarter Reports

Fourth quarter reports from each department are attached.

Third House Meetings with Area Legislators

A Third House Session in Boone County will be hosted by the Library on February 19, 2011. The session begin at 7:30 a.m. Food and beverages will be available. The February event is a co-sponsored activity by the Boone County Chamber, Zionsville Chamber and the Library.

Legislative Day

Tuesday, February 8th is ILF Legislative Day. The Director and Mary Rueff plan to attend the program to learn more about any potential legislation that could impact the Library and will also attempt to visit our local legislators.

Social Media Update

Over the last five months staff has made a concerted effort to use Facebook, Twitter and a Blog. They are doing an excellent job using these social media channels to communicate with our customers. Over 40 posts have been made to the Library's Facebook page and Blog and 60 tweets have been sent using the Library's Twitter account. The Library's blog may be viewed at: <http://hmmpliyouthservices.blogspot.com>.

Associate Director's Announcement

Associate Director Rick Deuschle announced to the Board that he will be leaving the Library's employment at the end of March. He will be working with his father.

Adjournment

Upon motion duly made by Gayle Cox, seconded by Bea Edwards and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:33 p.m.

Sandy Sifferlen, Secretary

January 2011 Library Board: LeeAnn Biggs, Jeff Rolland, Monty Korte, Bea Edwards, Josh Minkler, Gayle Cox and Sandy Sifferlen