

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
January 21, 2010**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held January 21, 2010, and called to order at 7:30 p.m. All members of the Board of Trustees were present except Jeff Rolland and Gayle Cox. Martha Catt, Director; Assistant Directors Mary Rueff and Rick Deuschle and Cathy Hurst, Board Assistant were also present. LeeAnn Biggs, President, presided.

Secretary's Report

Minutes of December 17, 2009 and December 30, 2009 Executive Session, Regular and Special Meetings

Upon motion duly made by Josh Minkler, seconded by Bea Edwards, and being unanimously approved, the minutes of the Executive Session held on December 17, 2009, the regular meeting held on December 17, 2009 and the special meeting held on December 30, 2009 were adopted.

Treasurer's Report

January Claims

Upon motion duly made by Monty Korte, seconded by Josh Minkler and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for January 2010, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

2010 Operating Fund Budget by
Internal Appropriation Numbers

Upon motion duly made by Monty Korte, seconded by Bea Edwards, and being unanimously approved, the Board of Trustees resolved that the 2010 Operating Fund appropriation delineation as presented in Exhibit A be approved for internal use.

Surplus Equipment

Upon motion duly made by Monty Korte, seconded by Sandy Sifferlen and being unanimously adopted, the Board of Trustees declared the old Youth Services storytime rug as surplus and will be donated to the Friends of the Library.

President's Report

Meeting with Area Officials

The meeting with Area Officials was held at 7:30 a.m. at the Zionsville Town Hall on January 19, 2010 and was attended by Board president LeeAnn Biggs. LeeAnn will offer the Library as a site for the February 16 meeting if no one else has volunteered. Bea Edwards will attend the March 16, 2010 meeting.

Committee Appointments

The Board President presented the Board member appointments to the Standing Committees of the Library Board for 2010. These have not changed from the 2009 appointments.

Board Contact Information

LeeAnn asked members to advise if any corrections or amendments are needed to this information.

Committee Reports

Policy Committee

Upon motion duly made by Josh Minkler, seconded by Sandy Sifferlen, and being unanimously approved, the Board of Trustees resolved to adopt the proposed changes to the Circulation-related policies [includes Fine and Fee Amnesty; Fines and Fees; Library Cards; Library Notices; Interlibrary Loan; Loan Periods, Renewals and Holds; and Lost and Damaged Items], the Behavior Policy and the Meeting Rooms Policy.

Maintenance Committee

Upon motion duly made by Monty Korte, seconded by Bea Edwards, and being unanimously approved, the Board of Trustees resolved to allow senior management staff to engage R.L. Turner to add two doors to a third floor storage area for making storage secure for Library pay records. The cost of this construction work is not to exceed \$8,500.

Upon motion duly made by Josh Minkler, seconded by Monty Korte, and being unanimously approved, the Board of Trustees directed the management staff to engage Dalmatian Fire Incorporated to perform nitrogen generation and remediation as necessary on the fire control system using Option A as outlined in Exhibit F. The cost for this work is not to exceed \$100,000 and will be taken from a combination of the Library Improvement Reserve Fund [\$65,800] and Chubb insurance proceeds. The work will take place during the calendar week of March 29, 2010 which is Spring Break for the Zionsville Community Schools. The Library will be closed during this week or until the work is completed on both the first and second floors of the Library

IT Committee

Upon motion duly made by Josh Minkler, seconded by Monty Korte, and being unanimously approved, the Board of Trustees resolved that the management staff will purchase the Sentry Security system as presented to the Board at the October 2009 Board meeting. The cost for this system will not exceed \$250,000 with \$118,584 to be taken from the Library Improvement Reserve Fund and \$130,000 to be taken from the Rainy Day Fund. The balance will come from the Operating Fund.

Managers' Report

Third House Meetings with Area Legislators

A Third House Session in Boone County was held at Witham Hospital in the Cafeteria on January 16, 2010. On February 20, 2010, this event will be hosted by the Library. The sessions begin at 7:30 a.m. Food and beverages will be available. The February event is a co-sponsored activity by the Boone County Chamber, Boone County Farm Bureau, Zionsville Chamber and the Library.

Adjournment

Upon motion duly made by Josh Minkler, seconded by Bea Edwards and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 9:02 p.m.

Josh Minkler, Secretary

January 2010 Library Board: LeeAnn Biggs, Jeff Rolland, Monty Korte, Bea Edwards, Josh Minkler, Gayle Cox and Sandy Sifferlen