

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
December 17, 2009**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held December 17, 2009, and called to order at 7:37 p.m. All members of the Board of Trustees were present except Jeff Rolland, Bea Edwards and Sandy Sifferlen. Martha Catt, Director; Assistant Directors Mary Rueff and Rick Deuschle, Peter Murdoch of Sentry Technology Corporation and Cathy Hurst, Board Assistant were also present. LeeAnn Biggs, President, presided.

Sentry Security Corporation

Peter Murdoch, CEO of Sentry Security Corporation, addressed the Board about the financial status of his company in light of some recent SEC filings. He also answered questions posed by the Board members. In addition the Director asked him to provide a cost to lease the security equipment; he agreed to provide this information soon.

Secretary's Report

Minutes of November 19 and December 8, 2009 Regular and Special Meetings

Upon motion duly made by Josh Minkler, seconded by Monty Korte, and being unanimously approved, the minutes of the regular meeting held on November 19, 2009 and the special meetings held on December 8, 2009 were adopted.

Treasurer's Report

December Claims

Upon motion duly made by Monty Korte, seconded by Gayle Cox and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for December 2009, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

Fund Appropriation Transfers in 2009 Budgets

The fund transfers that need to be made prior to December 31, 2009, will be made on Wednesday, December 30 at a special meeting of the Board beginning at 10:00 a.m. The Board will also discuss issues related to the 2010 budget.

Lease Rental Payment – December

Payment to the Leasing corporation via the Bank of New York for the 2002/1992 bonds is due in the amount of \$141,000. Payment of the 2004 bonds is also due in the amount of \$127,500. The total of these combined semiannual payments is \$268,500. The payment is due at the bank on December 31, 2009. The bond holders will be paid on January 15, 2010 by the Bank of New York.

Board of Finance Meeting – January 2010

The Board is required to meet as the Board of Finance in January each year. This is for the purpose of reviewing the investments and interest earnings from the previous fiscal year and for reviewing the Library's investment policy.

Committee Reports

Personnel Committee

The Board tabled taking action on a pay adjustment for Library Staff until the special meeting on December 30, 2009.

Nominating/By-Laws Committee

The Committee submitted the following slate for Board consideration:

Proposed Slate of Officers

LeeAnn Biggs, President
Jeff Rolland, Vice President
Monty Korte, Treasurer
Josh Minkler, Secretary
Bea Edwards, Assistant Treasurer
Gayle Cox, Assistant Secretary

The President called for further nominations from the floor. There were none.

Upon motion duly made by Gayle Cox, seconded by Josh Minkler and being unanimously adopted, the Board of Trustees resolved to elect the slate of nominees by acclamation.

A bond will be secured for Monte Korte, Treasurer, which will be filed at the County Courthouse.

Upon the Director's recommendation, no changes will be necessary this year for the Board's By-Laws.

Treasurer's Stamp

Upon motion duly made by Monty Korte, seconded by Gayle Cox and being unanimously adopted, the Board of Trustees authorized Bea Edwards or LeeAnn Biggs to use and/or authorize use of the Treasurer's stamp in the absence of the Treasurer during fiscal year 2010 to pay Library warrants.

President's Report

Meeting with Area Officials

The meeting with Area Officials was held at 7:30 a.m. at the Hussey-Mayfield Memorial Public Library in the Lora Hussey Room on December 15, 2009.

Board Appointment

Gayle Cox was appointed by the Boone County Council on December 8th for a four year term that will begin January 1, 2010 and end December 31, 2013.

Managers' Report

Newsletter Format Changes

A paper copy of the reformatted monthly newsletter was mailed to the Board members. The newsletter will be emailed to cardholders and there will be paper copies available to customers for pick up in the Library, both at the public desks and in the elevators.

Invitation for Quote

The Invitation for Quote was mailed to three fire protection vendors on Friday, December 11. The quotes are scheduled for submission on January 19, 2010 at 4 p.m. and a recommendation will be presented to the Board at the January 21, 2010 meeting.

Other News

The Circulation Department collected 2,072 pounds of food that was donated to Gleaner's Food Bank. A total of \$2,203 in fines was forgiven.

At 7:00 p.m. on January 4, 2010, there will be a ceremony and reception for the reorganization of the Town and Townships of greater Zionsville. All are invited to attend this event. Former Board member, Matt Price, will be among those honored.

The Director shared an article from the November 15, 2009 Library Journal with the Board. The article summarized a rating system of public libraries in the United States that is different from the HAPLR rating. The Hussey-Mayfield Library received the highest score in the State of Indiana for our budget range though HMMPL did not achieve star status in the publication.

Adjournment

Upon motion duly made by Josh Minkler, seconded by Gayle Cox and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:27 p.m.

Josh Minkler, Secretary

December 2009 Library Board: LeeAnn Biggs, Jeff Rolland, Monty Korte, Bea Edwards, Josh Minkler, Gayle Cox and Sandy Sifferlen