

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
October 15, 2009**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held October 15, 2009, and called to order at 7:33 p.m. All members of the Board of Trustees were present except Jeff Rolland and Bea Edwards. Martha Catt, Director; Assistant Directors Mary Rueff and Rick Deuschle, Cathy Hurst, Board Assistant, Maria Wopshall, Nancy Porter, Judy Ritter, Sentry Security representative, Chris Crawley, and six Zionsville Community High School students were also present. LeeAnn Biggs, President, presided.

Friends of the Hussey-Mayfield Memorial Public Library

LeeAnn Biggs thanked the Friends for all that they do for the community. Martha Catt presented a plaque to Maria Wopshall, President of the Friends and the Book Sale Managers, Nancy Porter and Judy Ritter. [Note: Jean Indriksons was unable to attend.] The Friends of our Library have donated about \$161,573 to the Library since they organized in 1978 and an additional \$19,728 in the past 12 months.

Secretary's Report

Minutes of September 17, 2009 Regular Meeting

Upon motion duly made by Josh Minkler, seconded by Gayle Cox, and being unanimously approved, the minutes of the regular meeting held on September 17, 2009 were adopted.

Treasurer's Report

October Claims

Upon motion duly made by Monty Korte, seconded by Josh Minkler and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for October 2009, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

2010 Budget

Upon motion duly made by Monty Korte, seconded by Josh Minkler and being unanimously adopted, the Board of Trustees resolved that the 2010 budget resolutions set forth as Exhibits A [Operating Fund], B [Library Improvement Reserve Fund], C [Lease Rental Payment Fund] and D [Rainy Day Fund] be approved and adopted. The proposed 2010 budget totals are \$2,110,255 for the Operating Fund; \$185,168 for the Library Improvement Reserve Fund; \$537,000 for the Lease Rental Payment Fund, and \$130,000 for the Rainy Day Fund.

Capitalization Policy

Upon motion duly made by Monty Korte, seconded by Gayle Cox and being unanimously adopted, the Board of Trustees resolved to adopt a revision of the Capitalization Policy that had been approved earlier by the Board in July 2009. Further, that this updated policy be made a part of the Purchasing Policy.

Surplus Furniture

Upon motion duly made by Monty Korte, seconded by Sandy Sifferlen and being unanimously adopted, the Board of Trustees declared eighteen office chairs as surplus. The chairs will be donated to the Friends for sale or disposal. Such items are no longer needed for library purposes.

Committee Reports

Personnel Committee

Upon motion duly made by Josh Minkler, seconded by Sandy Sifferlen and being unanimously adopted, the Board of Trustees resolved to adopt the new Employee Handbook with updated employee policies.

President's Report

Meeting with Area Officials

Bea Edwards attended the October 14 meeting.

Managers' Report

Friends of the Library

The Friends of the Library netted \$2,896 at the October book sale.

Sprinkler System

Rick Deuschle updated the Board on the MIC issue in the dry overhead sprinkler system that was installed in the building during the expansion that was completed in early 2006.

Demonstration

Immediately following the adjournment, the Board will attend a demonstration of the security system by Sentry sales associate, Chris Crawley and Rick Deuschle.

Adjournment

Upon motion duly made by Sandy Sifferlen, seconded by Gayle Cox and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:09 p.m.

Josh Minkler, Secretary

October 2009 Library Board: LeeAnn Biggs, Jeff Rolland, Monty Korte, Bea Edwards, Josh Minkler, Gayle Cox and Sandy Sifferlen