

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
September 17, 2009**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held September 17, 2009, and called to order at 7:45 p.m. All members of the Board of Trustees were present except Jeff Rolland, Monty Korte and Bea Edwards. Martha Catt, Director; Assistant Director Mary Rueff, Cathy Hurst, Board Assistant and twelve Zionsville Community High School students were also present. LeeAnn Biggs, President, presided.

Secretary's Report

Minutes of August 20, 2009 Regular Meeting

Upon motion duly made by Josh Minkler, seconded by Gayle Cox, and being unanimously approved, the minutes of the regular meeting with addenda held on August 20, 2009 were adopted.

Treasurer's Report

September Claims

Upon motion duly made by Josh Minkler, seconded by Sandy Sifferlen and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for September 2009, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

Committee Reports

Personnel Committee

Ice Miller is still reviewing the updated Employee Handbook. The Director will notify the Personnel Committee when a copy is ready for pick-up and review. The Committee may present a motion on adoption of this Handbook at the October Board meeting.

President's Report

Meeting with Area Officials

President LeeAnn Biggs attended the August 25 meeting. She will check to see when the next meeting is scheduled on the new quarterly schedule.

On behalf of the Board, LeeAnn thanked the Director for her work on the 2010 Budget and attending the September 15th Boone County Council meeting to answer the Council's questions on the Library's Budget.

Managers' Report

Staff Training Day

Mary Rueff reported that the Library will be closed Friday, October 9 for Staff Training per the motion passed at the August 20, 2009 Board meeting. The Preliminary Agenda includes a full day of informative presentations. Some of the materials presented are approved for LEU's for staff that is required to earn them.

Friends of the Library

The Friends of the Library funded three grants for a total of \$1,089. Two grants were for Youth Services and one was for Teen and Adult Services.

The next Friends of the Library Book Sale will be October 2-4, 2009.

Sentry Security System

Rick Deuschle is continuing to gather more information on the Sentry Security system and will update the Board with new information at the October meeting.

Newsletter Survey

A survey has been prepared and will be available at the reference desks. It can also be accessed on the Library's website. The questionnaire will inquire as to how Library users would like to receive information about what is available and going on at the Library.

Results will be collected for approximately one month, ending the week before the Library Foundation meeting so that the results can be compiled to present to the Foundation Board.

Other News

Discussion groups will be held on The Soloist, the Boone County United We Read book selection. They will be held on Mondays at our Library and either Tuesday or Thursday night at the two other Boone County libraries. As of this afternoon, only two of the 50 copies of the Soloist remain in the Library.

Martha Catt and Karen Niemeyer, Director of the Thorntown Library, are meeting with Dan Jones at the Indiana Department of Local Government Finance on September 18 to discuss COIT.

Mary Rueff reported that at the Evergreen Executive Committee meeting, Jim Corridan of the State Library proposed that policy changes not be made until EI members have had a chance to review prior to implementation. The Evergreen Cataloging and Circulation Committees have been recommending policy changes each time they meet. The Executive Committee decided that it will allow those libraries that wish to have more than two cards in a set to purchase these with their own funds. HMMPL has placed an order for sets with three cards to give to those customers who prefer three cards rather than two.

Adjournment

Upon motion duly made by Sandy Sifferlen, seconded by Gayle Cox and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:17 p.m.

Josh Minkler, Secretary

September 2009 Library Board: LeeAnn Biggs, Jeff Rolland, Monty Korte, Bea Edwards, Josh Minkler, Gayle Cox and Sandy Sifferlen