

**BOARD OF TRUSTEES  
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY  
MINUTES  
SPECIAL MEETING  
December 27, 2007**

A special meeting of the Board of Directors was held on December 27, 2007, beginning at 10:00 a.m. All members of the Board of Trustees were present except Tim Fisher, Bea Edwards, and Matt Price. Martha Catt, Director was also present. LeeAnn Biggs, Treasurer, presided.

**Treasurer's Report**

Transfers to Balance Appropriations in various Library Funds

*Upon **motion duly made** by LeeAnn Biggs, seconded by Jeff Rolland, and unanimously adopted, the Board of Trustees resolved that the additional amounts set forth in Exhibit A and Exhibit B, attached hereto and made a part hereof, are appropriated and set apart from the fund designated within the Operating Fund, subject to applicable law; and Resolve further, that since certain existing appropriations now have unobligated balances that will not be needed for the purposes for which appropriated, the existing appropriations within the Operating Fund as outlined on Exhibit A and Exhibit B shall be reduced by the respective amounts shown.*

Lease Rental Payments

The semiannual payment of the 2002 and 2004 leases will occur by December 31, 2007 in the aggregate amount of \$268,500.

*Upon **motion duly made** by LeeAnn Biggs, seconded by Monty Korte, and unanimously adopted, the Board of Trustees authorized and directed that the semiannual payment of the 2002 and 2004 lease be paid in the aggregate amount of \$268,500 from the Lease Rental Payment Fund on or before the due date of December 31, 2007*

Loan Repayments

Upon motion made by LeeAnn Biggs, seconded by Claudia Clark, and unanimously adopted, the Board of Trustees authorized and directed the Treasurer to repay a loan made earlier this year from the Undesignated Fund to the Operating Fund in the amount of \$120,000. Further to authorize the repayment of another loan made earlier from the Undesignated Fund to the Lease Rental Payment Fund in the amount of \$67,909.89.

Director's Pay

Upon ***motion duly made*** by LeeAnn Biggs, seconded by Monty Korte, and unanimously adopted the Board resolved that based on outstanding service to the Library and performance that exceeds expectations, Martha Catt shall have the thanks and recognition of the Board and, based on the combination of the components of COLA and merit increase ranges, be awarded the maximum allowable compensatory increase of 5% effective December 31, 2007.

Employees' Pay

Upon ***motion duly made*** by LeeAnn Biggs, seconded by Claudia Clark, and unanimously adopted the Board resolved to approve that the 2% COLA established by the Board at their December 17, 2007 meeting be awarded to staff beginning December 31, 2007.

Morgan Stanley U.S. Government Securities Account

Upon ***motion duly made*** by LeeAnn Biggs, seconded by Jeff Rolland, and unanimously adopted, the Board authorized the Treasurer to cash in the Morgan Stanley U.S. Government Securities Account that has been in existence since before 1990 and put the account proceeds into the Undesignated Fund. The account number is 574 119733 303.

Adjournment

*The meeting adjourned at 10:15 a.m.*

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Jeff Rolland, Secretary

*December 2007 Library Board: Tim Fisher, LeeAnn Biggs, Claudia Clark, Jeff Rolland, Matt Price, Bea Edwards and Monty Korte.*