

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
January 15, 2007**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held January 15, 2007, and called to order at 7:32 p.m. All members of the Board were present except Jeff Rolland. Martha Catt, Director; Mary Rueff, Assistant Director; Rick Deuschle, Chief Information and Facilities Officer; Ben Woodson, reporter for The Zionsville Times Sentinel and Cathy Hurst, Board Assistant were also present. Tim Fisher, President, presided.

Secretary's Report

Minutes of December 18, 2006 Regular Meeting and Executive Session Minutes plus
December 23, 2006 Special Meeting Minutes

Upon motion duly made by Claudia Clark, seconded by Lisa Hull, and being unanimously approved, the minutes and addenda of the regular meeting and executive session held on December 18, 2006 plus those for the special meeting held on December 23, 2006 were adopted.

Treasurer's Report

January Claims

Upon motion duly made by Lisa Hull, seconded by Matt Price, and being unanimously adopted, the Board authorized and directed the payment of the outstanding claims to date for January 2007, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

2007 Operating Fund Budget by Internal Appropriation Numbers

Upon motion duly made by Lisa Hull, seconded by LeeAnn Biggs and being unanimously adopted, the Board resolved that the 2007 Operating Fund appropriation delineation as presented in Exhibit A be approved for internal use.

Additional Appropriation for 2007 Operating Fund Budget

Upon motion duly made by Lisa Hull, seconded by Matt Price and being unanimously adopted, the Board resolved that the staff move forward with advertising for the proposed Additional Appropriation in Exhibit B after the Library receives official notice from the Department of Local Government Finance as to the certification of tax rates for fiscal year 2007.

Note: The additional appropriations that will be sent to the DLGF will include::

1	Personal Services	\$ 52,538
2	Supplies	\$ 3,300
3	Other Services & Charges	\$ 15,000

<u>4</u>	<u>Capital Outlays</u>	<u>\$115,571</u>
	Total	\$186,409

President's Report

Meeting with Area Officials

Tim Fisher will attend the January 16 meeting. LeeAnn Biggs will attend the February 20 meeting and the March 20 representative will be named at the February Board meeting.

Annual Report Meeting

Upon motion duly made by LeeAnn Biggs, seconded by Bea Edwards and being unanimously adopted, the Board approved closing the Library on Thursday evening, February 22, 2007 at 5:00 p.m. and changing the regular Library Board Meeting from February 20 to February 22, 2007.

At this meeting there will be recognition and an overview of activities that occurred in 2006. Steve Caltrider's ten years of service on the Library Board will also be highlighted.

ILF District IV Conference

Upon motion duly made by Claudia Clark, seconded by Matt Price and being unanimously adopted, the Board approved closing the Library on Friday, May 4, 2007 from 9:30 a.m. until 5:00 p.m.

Committee Appointments

The Board President presented the list of Board member appointees to the standing committees of the Library Board for 2007. If there are any issues with the appointments, Board members were advised to let Tim know.

Committee Reports

Maintenance Committee

The Maintenance Committee met at 6:30 this evening to discuss starting the bid process for the replacement of the roof on the north building.

Schedule for Roof Replacement:

2/12/2007	Construction Documents
2/22/2007	Board Approval of Documents
2/28/2007	Newspaper Notice #1 published
3/07/2007	Newspaper Notice #2 published
3/19/2007	Board Receives Bids
4/19/2007	Start Construction

Personnel Committee

The Committee met with Martha Catt at 7:00 this evening to discuss matters related to employee pay. The Committee advised the Board that no employee would be paid less than the 2007 wage scale. This will mean that the newest employees will receive an adjustment of 3.3% rather than 2%.

Managers' Report

Statistics

Circulation totaled 447,011 items in 2006; this is 12.6% more than during 2005. The Director noted that 56,168 items were circulated to Public Library Access Card (PLAC) holders in 2006. This total is higher than the total the Library circulated to residents in 1990. Self-check reached 88% last week.

Other

The Library's Internet provider switched to ENA from IHETS as a result of the Library joining the State Library Consortium and receiving partial support of the T-1 lines through E-Rate.

Third House Meetings with Area Legislators

There will be a Third House Session held at the Library on March 17, 2007. The session begins at 7:30 a.m. and is a co-sponsored activity among the Boone County Chamber, Zionsville Chamber and the Library.

ILF Luncheon

On February 20, 2007, ILF is hosting a lunch at the Columbia Club for State Legislators. Tim Fisher and Matt Price will attend as representatives of the Library.

Adjournment

Upon motion duly made by Claudia Clark, seconded by Lisa Hull and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:24 p.m.

Claudia Clark, Assistant Secretary

January 2007 Library Board: Tim Fisher, Lisa Hull, Matt Price, LeeAnn Biggs, Jeff Rolland, Claudia Clark and Bea Edwards.