

**BOARD OF TRUSTEES  
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
July 17, 2006**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held July 17, 2006, and called to order at 7:33 p.m. All members of the Board of Trustees were present except Steve Caltrider, Jeff Rolland and Tim Fisher. Martha Catt, Director; Mary Rueff, Assistant Director; Richard Deuschle, Chief Information and Facilities Officer; Matt McNabb, reporter for The Zionsville Times Sentinel, and Cathy Hurst, Board Assistant were also present. Matt Price, acting chair, presided.

**Public Hearing**

Additional Appropriation for the Lease Rental Payment Fund

Matt Price opened the meeting requesting public comment on the Additional Appropriation for the Lease Rental Payment Fund in the amount of \$127,500. There being no comments, the public hearing was closed at 7:34 p.m. The regular Board meeting was then called to order.

**Secretary's Report**

Minutes of June 19, 2006 Meeting

*Upon motion duly made by Claudia Clark, seconded by Lisa Hull, and being unanimously approved, the minutes of the regular meeting with addenda held on June 19, 2006 were adopted.*

**Treasurer's Report**

July Claims

*Upon motion duly made by Lisa Hull, seconded by Claudia Clark, and being unanimously adopted, the Board of Directors authorized and directed the payment of the outstanding claims to date for July 2006, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.*

2007 Proposed Budget

The revenue and expenditure projections for the 2007 Budget along with the 2007 Budget Calendar are included in the Board Notes, page 3. On July 31, the Department of Local Government Finance will review the proposed revenue at 11:00 A.M. at the Lebanon City Building.

Repay Outstanding Loan

*Upon motion duly made by Lisa Hull, seconded by LeeAnn Biggs and unanimously adopted, the Board of Directors authorized the repayment of a loan in the amount of \$52,759.81 from the Lease Rental Payment Fund. These funds were authorized to be repaid to the Undesignated Fund.*

### Additional Appropriation

*Upon motion duly made by Lisa Hull, seconded by LeeAnn Biggs and unanimously adopted, the Board of Directors resolved that it is necessary to appropriate more money than was appropriated in the 2006 budgets; now therefore:*

**Be it resolved**, by the Board of the Hussey-Mayfield Memorial Public Library, Boone County, that for the expenses of the taxing unit the following additional sum of money is hereby appropriated out of the funds named and for the purpose specified, subject to laws governing the same:

<i>Fund Name:</i>	<i>Lease Rental Payment Fund</i>
<i>Budget Class</i>	<i>3 @ \$127,500</i>
<i>Total Appropriated/Requested</i>	<i>\$127,500</i>

**Be it further resolved**, that the Board of Directors approve an addition of \$127,500 to appropriation 3 in the Lease Rental Payment Fund.

### Committee Reports

#### Maintenance Committee

The Maintenance Committee was unable to meet this evening. Rick Deuschle reported on the following maintenance issues:

- Routine maintenance on the elevator in the original building will be performed by Amco Elevator. The hydraulic flex hose will be replaced for \$931.
- A quote in the amount of \$23,473 has been received to asphalt the original parking lot on the east side of the building. This project can be postponed.
- The roof on the north side of the building was put on according to code at the time the original building was constructed, but the code changed the year the library was finished. Roofs of this size are now required to have a vented nail base applied under the shingles. It is not known how urgent this issue is. The Board advised Rick to obtain three tentative proposals both with and without prevailing wage as a first step. It is possible that the Leasing Corp. could release some residual bond funds for the purpose of replacing the north building's roof.
- The library lost a chiller due to a power surge. The repair cost is around \$3,100. This repair will be turned over to Chubb Insurance for consideration.
- Contracts have been signed for installation of the irrigation system and the fire safety maintenance.

#### Planning Committee

Following the Board meeting, Rick Deuschle will provide an overview of how to use the WIKI site where staff and Board may provide input for the Planning Committee Meetings.

The next committee meeting will be held Monday, July 24, 2006 at 7:00 p.m. in the Lora Hussey Room.

### President's Report

#### Meeting with Area Officials

Lisa Hull will be the Library's representative attending on July 18. The attendee for the August 15 meeting will be Lisa Hull as well. Reps for subsequent meetings will be determined later.

### **Managers' Report**

#### Statistics

Circulation reached a record high for a single month of 47,570 in June. This figure represents more than the annual circulation had been in 1990 that was 42,435.

The Library had 21 volunteers in June who donated a combined total of 90.75 hours of service.

The door count at the Sixth Street entrance was 10,387 while the total for the two Fifth Street entrances was 11,573.

#### 2006 Summer Reading Update

Mary Rueff reported on the Summer Reading Programs through the sixth full week. There were 1,631 children registered. This is 133 over last year's registered readers for the same time period. There have been 21,234 hours recorded.

In the Teen Program, 483 teens are registered. This is 57 more than in 2005. A total of 956,391 pages were recorded through week six. A total of 331 adults have registered for the Adult Program and 1,453 books have been read.

#### Other Information

The Director and Assistant Director attended a Public Library Director's Meeting in Greenfield. A featured topic of discussion was the Circuit Breaker Bill that the General Assembly passed this year. Detailed information about this bill is included in the Board's Notes.

### **Adjournment**

*Upon motion duly made by Lisa Hull, seconded by Claudia Clark and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:25 p.m.*

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Claudia Clark, Assistant Secretary

July 2006 Library Board: Steve Caltrider, Tim Fisher, Lisa Hull, Matt Price, LeeAnn Biggs, Jeff Rolland, and Claudia Clark