

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
REGULAR MEETING
August 15, 2005**

The regular meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held August 15, 2005, at 7:30 p.m. All members of the Board of Trustees were present except Matt Price and Jeff Rolland. Martha Catt, Director; Mary Rueff, Assistant Director; Matt Hendrix, Daily Sun, and Cathy Hurst, Board Assistant, were also present. Steve Caltrider, President, presided.

Secretary's Report

Minutes of July 18, 2005 Regular Board Meeting

Upon motion duly made by Lisa Hull, seconded by Tim Fisher, and being unanimously approved, the minutes of the regular meeting with addenda held on July 18, 2005 were adopted.

Treasurer's Report

August Claims

Upon motion duly made by Lisa Hull, seconded by LeeAnn Biggs, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for August 2005, as reviewed and approved by the Library Director, audited by the Assistant Library Director and approved for payment by the Treasurer.

2006 Budget

Upon motion duly made by Lisa Hull, seconded by Claudia Clark, and being unanimously adopted, the Board of Trustees resolved that the 2006 budget be advertised as presented on Library Budget Form 3 [Rev. 2005] and that an appeal for additional property tax be submitted to the Department of Local Government Finance.

Committee Reports

Building Development Committee

Martha Catt is working on a complete update of the project financial report and will forward it to Board members upon its completion.

President's Report

Meeting With Area Officials

Tim Fisher will attend tomorrow's meeting. Matt Price will attend the meeting on September 20 and the October meeting will be assigned at the September Board meeting.

Update on Anson Project

The Board President received a mailing from Duke. The letter stated that space has been set aside in the plans for a library facility. The timeline is very premature. The course the Board would like to take on this project is to keep options and dialog with Lebanon, Perry and Worth Townships and Duke open and see what happens once construction of residences begins.

Director's Report

Fall Festival Parade

The Library will be revealing the title of the selection for One Book One Town at the Fall Festival Parade on Saturday, September 10, 2005. We welcome any Board members and/or their families to join the staff in walking with us in our parade entry.

Statistics

Circulation dropped from June (42,666) to July (36,343.) Regardless, this was the highest July circulation on record for us.

Summer Reading Program Activity Summary

Mary Rueff reported on the final figures for the 2005 Summer Reading Programs. Youth Services had 1,036 registered who have recorded at least one hour of time read compared to 1,084 in 2004. These readers have recorded 41,802 hours. In 2004, 44,331 hours were recorded for the same time period in 2004.

Teen and Adult Services has registered 426 teens (481 in 2004) and those teens have read 1,270,638 pages (1,275,898 in 2004.) The adults had 316 registered readers (371 in 2004) who read 1,207 books (2,586.5 in 2004.)

Insurance Policies and Claim

David Stace of Gregory and Appel delivered the Library's insurance policies today. These policies cover the Library, the Foundation, the Leasing Corp. and the Friends of the Library. Mr. Stace is submitting a claim for the Library from June 5, 2005 when a power surge due to a storm damaged the HVAC system and the battery backups for the server. The bills that we paid to restore our systems totaled \$3,717.16. We should get the balance of \$2,717.16 after the \$1,000 deductible is applied.

Community Involvement

ZCS and HMMPL

The Library has been invited to set up a booth at each of the eight "New Family Open Houses" at each of the ZCS schools in August and September. The first two open houses are tonight, and they are at Eagle and Stonegate Elementary Schools.

Mary Rueff and Carrie Goodwin made presentations to the all-teacher meeting held today at the invitation of Superintendent Hull.

Adjournment

Upon motion duly made by Lisa Hull, seconded by LeeAnn Biggs, and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 8:42 p.m.

LeeAnn Biggs, Secretary Pro Tem

August 2005 Library Board: Steve Caltrider, Tim Fisher, Lisa Hull, Matt Price, LeeAnn Biggs, Jeff Rolland, and Claudia Clark