

**BOARD OF TRUSTEES
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY
MINUTES
SPECIAL MEETING
June 4, 2003**

A special meeting of the Board of Trustees of the Hussey-Mayfield Memorial Public Library was held June 4, 2003, beginning at 7:00 PM. All members of the Board of Trustees were present except Matt Price. Martha Catt, Director was also present. Steve Caltrider, President, presided.

Steve provided a review of the agreement with Kramer Corporation for Project Management Services. Then Mike Zeller reviewed the project delivery strategy investigation process. Two candidates had been interviewed for each the architectural and construction management positions in May by the Committee. In the end the Committee determined that the General Contractor strategy offered the least liability and would probably work best for this project. Through the process of interviewing candidates for construction management, the Committee decided that along with the GM, a project manager would probably be needed to monitor construction.

The Board and Director discussed the pros and cons of when it would be prudent to involve the Kramer Corporation in the project. Following a discussion of appropriate checks and balances, costs, and services, the Board decided to advise Kramer Corporation in the person of Dan Sulkoske that the contract between the Library and Kramer would need to be set aside effective June 20, 2003 in favor of having the staff, bond counsel, general counsel, architect, and financial advisor proceed with development and implementation of the expansion project in the pre-construction phase.

Adjournment

Upon motion duly made by Lisa Hull, seconded by Ken Kuper, and unanimously adopted, it was resolved that there being no further business, the meeting adjourned at 8:32 p.m.

Mike Zeller, Secretary

June 2003 Library Board: Steve Caltrider, Tim Fisher, Lisa Hull, Mike Zeller, Ken Kuper, Matt Price, and LeeAnn Biggs

